



ALBANY LEADERSHIP

CHARTER SCHOOL FOR GIRLS

Mrs. Felicia Woods
Principal 6-12

Ms. Kalia Ogden
Dean of Students and Culture

November 03, 2025

Subject: Important Health and Safety Update: No Perfumes, Body Sprays, or Mists in School

Dear Albany Leadership Families,

We are writing with an important update to protect the health and safety of our students and staff. Recently, repeated use of perfumes, body sprays, and fragrance mists inside the building has triggered allergic reactions and asthma episodes for members of our community, resulting in students and staff needing to leave school or work for medical care.

We absolutely support our scholars in wanting to look good, smell good, and feel good; however, due to the severity and frequency of these reactions, fragrances may not be used in the school building or on school buses.

Effective immediately:

1. Students and staff may not spray or apply perfumes, body sprays, colognes, fragrance mists, or aerosol deodorants anywhere on campus or on school buses, including bathrooms, classrooms, hallways, the Student Union, the gym, or locker rooms.
2. Fragrance application must happen at home before arriving at school.
3. If a student needs deodorant during the day, only solid or roll-on deodorants are permitted, and fragrance-free options are strongly encouraged.
4. Items that are sprayed or strongly scented will be confiscated and held for parent or guardian pick-up; repeated incidents will follow our code of conduct.
5. If a medical reaction occurs, the nurse will follow emergency protocols, and parents or guardians will be contacted. If necessary, 911 will be called.

How you can help at home:

- Choose fragrance-free personal care products when possible;
- Remind your student not to bring spray products to school.
- If your student has asthma or severe allergies, ensure the nurse has up-to-date action plans and medications.

We appreciate your partnership in keeping our school safe and inclusive for everyone. If you have questions or need support finding fragrance-free alternatives, please contact our Main Office or School Nurse. Thank you for your understanding and cooperation.

Be Excellent On Purpose!!

Felicia T. Woods

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Together We Lead. Together We Succeed.