



**ALBANY LEADERSHIP**  
CHARTER HIGH SCHOOL FOR GIRLS

October 13, 2020

**School Closing & Delays Procedures**

Dear ALH Students, Families, and Staff,

This letter is to inform you of some additional detailed information and reminders regarding our school delay and closing procedures. In response to inclement weather, COVID-19-related staffing issues, or a COVID-19 positive case in our building, ALH may be required to close or modify daily operating procedures in order to ensure both staff and student safety, or to address staffing issues on a given day. Please read below the response for each potential scenario:

**INCLEMENT WEATHER CLOSURES & DELAYS**

- All instruction will be suspended during a school closure for inclement weather. During such closure, students are encouraged to log into Schoology and complete posted assignments.
- In the event of a delay, in-person and virtual instruction will follow the two-hour delay/Late Start Wednesday class schedule.

**COVID-19-RELATED STAFFING CLOSURES**

- ALH will close the school building to students *only* and transition to fully virtual instruction for ALL STUDENTS. Staff will report to the building for delivery of instruction and functioning of school.
- Return to in-person instruction for students will be considered on a day-to-day basis, and communication will be provided daily.

**COVID-19 CLOSURES**

- ALH will close the school building for *at least 14 calendar days* and transition to fully virtual instruction for ALL STUDENTS AND STAFF should the *regional infection rate reach 5%* and/or if ALH is informed of a *confirmed case of COVID-19 in the building*.
- All instruction will continue following the regular school-day schedule and calendar during any closure, and students are expected to attend all classes remotely at their regularly scheduled time.
- Return to in-person instruction for students and staff will be considered on a day-to-day basis, and communication will be provided daily.

*“One Leader Changes Everything”*



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Announcements concerning school delays, building closures (including early dismissals), and/or transition to fully virtual learning will be made as soon as possible and posted on our website, [www.albanyleadershiphigh.org](http://www.albanyleadershiphigh.org), and social media, and announced via our One Call system and local news stations.

Thank you for your ongoing support as we continue to navigate these very challenging times, in our commitment to providing the best continuity of learning for your student(s).

If you have any questions, please feel free to contact me.

Sincerely,

Michael Arno,  
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*"One Leader Changes Everything"*

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