

APPROVED



ALBANY LEADERSHIP
CHARTER HIGH SCHOOL FOR GIRLS

Albany Leadership Charter High School

Minutes

Board Meeting

Date and Time

Monday September 28, 2020 at 5:00 PM

Trustees Present

A. Harrison (remote), E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), M. Moree (remote)

Trustees Absent

S. Cates-Williams

Guests Present

C. Cook (remote), Jennie Evans (remote), Natalie Orcutt (remote), Olanike Audu (remote), R. Smith (remote)

I. Opening Items

A. Record Attendance

B. Call the Meeting to Order

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter High School to order on Monday Sep 28, 2020 at 5:03 PM.

C. Approve Minutes

M. Moree made a motion to approve the minutes from Board Meeting on 07-27-20.

J. Celestine seconded the motion.

The board **VOTED** unanimously to approve the motion.

II. Accountability

A. Principal's Report

Ms. Cook walked the Board through the Principal's Report and the discussion held with the Accountability Committee on issues related to enrollment, student

engagement, family outreach, and measurement of student learning and student attendance. The Board expressed concern on students not fully engaged and how best to reach and reengage them. New rules from State Ed and ongoing guidance related to providing a safe in person learning experience continue to complicate the day to day activities of the school. Leadership and faculty continue to strive to ensure synchronous virtual learning is meaningful and students remain connected. Attendance rates continue to be challenged from what is consistent for ideal academic outcomes and the Leadership Team was asked to ensure we have multiple approaches to improving attendance.

B. Accountability Committee Report Out

In addition to the Principal's report, the Committee reviewed and advised on changes to the Employee and Student Handbooks to reflect the hybrid learning model, expected attendance and absence policies, and ways the Leadership Team anticipates measuring all.

III. Finance

A. July & August Financial Dashboards; August Financial Statements

Ms. Moree reported out on the Finance Committee meeting. A review of the financial dashboards and statements show things trending on budget, but enrollment in September indicates headwinds ahead. Ms. Moree advised the Business Manager to prepare for October review alternative budget scenarios if enrollment remains challenged.

IV. Governance

A. Board Strategic Planning

Laurie Ballard, consultant, along with Ms. Orcutt presented to the board on fund development for ALH and development of a long term plan to guide potential funders, as well as the Board and Leadership Team. Discussion on how opportunities can be identified and relationships cultivated ensued and ways for Board members to more strongly engage with the process noted.

Ms. Robertson brought the Board up-to-date on the status of the middle school application with CSI. Several additional questions were posed by CSI and answers submitted. After that update, the Board discussed forming several small ad hoc workgroups to map out timelines and goals should the application be approved. Mr. Celestine and Mr. Harris agreed to serve with Ms. Moree to identify near term issues including timing (2021?, 2022?), facility needs, and community engagement. Mr. Celestine noted a need for rigorous stress testing of our modeling for a middle school before final action is taken.

V. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:15 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- 2020-2021 Plan Acknowledgement Letter.pdf
- 2020-2021 Recruitment Efforts.pdf
- ALCHSG Fund Development Program.pdf
- Appendix F - FFCRA.pdf
- Attendance_Engagement_Retention_9_25_2020.pdf
- COVID-19 Addendum to Employee Handbook.pdf
- Principal's Report - August_2020.docx
- Remote Learning Attendance_Engagement Addendum.pdf
- ALH Financial Dashboard August 2020.pdf