

APPROVED



**ALBANY LEADERSHIP**  
CHARTER HIGH SCHOOL FOR GIRLS

## Albany Leadership Charter High School

### Minutes

#### Board Meeting

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#### **Date and Time**

Monday March 29, 2021 at 5:00 PM

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#### **Trustees Present**

A. Harrison (remote), E. Bowman (remote), E. Harris (remote), E. Robertson (remote), J. Celestine (remote), M. Moree (remote)

#### **Trustees Absent**

*None*

#### **Guests Present**

C. Cook (remote), R. Smith (remote), Sharon Bowles (remote), Tara Smades (remote)

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### **I. Opening Items**

#### **A. Record Attendance**

#### **B. Introduction to potential Board Member-Sharon Bowles**

The Board introduced themselves to Ms. Bowles who attended the meeting to better understand the work of the board. Ms. Bowles has expressed interest in Board membership and had previously met with several board members to understand how her talents and skills could be brought to board membership.

#### **C. Call the Meeting to Order**

#### **D. Approve Minutes**

E. Bowman made a motion to approve the minutes from Board Meeting on 01-25-21.

J. Celestine seconded the motion.

The board **VOTED** unanimously to approve the motion.

### **II. Accountability**

#### **A. Principal's Report**

Ms. Cook review the principal's report elements with the full board. Discussion ensued on registrations for the upcoming school year, specific activities being undertaken to ensure family and student engagement at all levels, and expectations for end of year activities based on loosening COVID 19 protocols.

#### **B. Accountability Committee Report Out**

Ms. Robertson provided the Committee report out providing an overview on the committee's discussion with the leadership team around academic programming, family engagement, and leadership development.

### **III. Finance**

#### **A. Finance Committee Report**

Ms. Moree presented the Finance Committee report and advised the board on activities underway for budget development for the next school year. She advised that the addition of the sixth grade will require several additional budget items, including capital, technology, and staffing. With the leadership team, a draft budget is being developed for a total enrollment of 350 students across all five grades. All current financial statements and the financial dashboard through February reflect consistent expectations.

#### **B. Academic Expansion Planning**

M. Moree made a motion to accept the bid from Williams Scotsman of Clifton Park, NY for modular classrooms pursuant to the bid response received.

E. Harris seconded the motion.

Mr. Celestine reminded Mr. Smith to ensure all bids include MWBE requirements and preference, or additional points, for the use of MWBE contractors

The board **VOTED** to approve the motion.

##### **Roll Call**

M. Moree Aye

E. Bowman Aye

J. Celestine Abstain

A. Harrison Aye

E. Robertson Aye

E. Harris Aye

M. Moree made a motion to proceed with ordering technology (White board, laptops for students, laptops for faculty) necessary for the 6th grade; and to proceed with ordering up to 100 laptops to commence the replacement of existing laptops that will have reached the end of their useful life by June 2022.

E. Bowman seconded the motion.

Board members approved advancing this capital expense as (1) sufficient resources exist within the current budget to support expense, and (2) to ensure school and students are not left without necessary technology as shortages persist.

The board **VOTED** unanimously to approve the motion.

#### **C. School Year 2021-22 Budget Development**

### **IV. Other Business**

#### **A. School name vote**

E. Robertson made a motion to formally change the school name to Albany Leadership Charter School for Girls to reflect our expansion to an academy model.

E. Bowman seconded the motion.  
The board **VOTED** to approve the motion.

**Roll Call**

A. Harrison Aye  
J. Celestine Aye  
E. Harris Aye  
E. Robertson Aye  
E. Bowman Aye

**B. Vote on new Board Member**

E. Robertson made a motion to approve Sharon Bowles for membership on the Board, to complete the remaining term of Ms. Cates-Williams, which will run through June, 2023.

M. Moree seconded the motion.

The board **VOTED** unanimously to approve the motion.

**V. Closing Items**

**A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,  
M. Moree

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**Documents used during the meeting**

*None*