



Please visit www.familyid.com to complete all necessary enrollment forms. This is required as we are going digital and will no longer be accepting hard copies of documents.

FamilyID steps for current families:

- Create an account or if you already have one then log in
- Fill out all information (participant is the student) (owner, parent/guardian is adult)
- Check off all 3 boxes, the last box will prompt you to check the “I am parent/guardian box), from there click create an account
- Go to the email that you signed up with to verify your account
- Type in Albany Leadership Charter School for Girls and New York
- Click on our school to bring out to our dashboard
- You will need to fill out TWO programs

- **2021-2022 School Year Registration for CURRENT ALH families**
 - For Part 1: Click on the Lunch Form, an adobe form will pop up for you to fill out directly on this form, fill this out and save the file
 - Scroll to the next section and fill in the participants information (student info)
 - Upload the lunch form in the section marked “Free/Reduced lunch application”. Choose your file and click open to upload
 - Fill out the parent/guardian information
 - Sign form
 - Once finished, hit the continue button, review all of your paperwork and then hit submit.

- **2021-2022 School Year Registration for CURRENT ALH families Part 2**
 - Fill out Participant (student) information
 - Fill out Participant Address and UPLOAD new proof of residency
 - Sign off on the following agreements:
 - Acceptable Use Policy
 - Device Protection Plan
 - COVID testing consent
 - Once finished, hit the submit