

APPROVED



ALBANY LEADERSHIP
CHARTER HIGH SCHOOL FOR GIRLS

Albany Leadership Charter High School

Minutes

Board Meeting

Date and Time

Monday September 26, 2022 at 5:00 PM

Trustees Present

E. Harris, E. Robertson, J. Celestine, M. Moree, S. Brice, T. Omorogbe

Trustees Absent

A. Harrison, E. Bowman

I. Opening Items**A. Record Attendance****B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter High School to order on Monday Sep 26, 2022 at 5:00 PM.

II. Approve August Board Meeting Minutes**A. Vote August meeting minutes**

M. Moree made a motion to approve the minutes from Board Meeting on 08-29-22.

E. Robertson seconded the motion.

The board **VOTED** unanimously to approve the motion.

III. Charter Renewal**A. CSI Renewal Prep**

The Board spent forty-five minutes reviewing in advance for the CSI charter renewal interview to take place October 12th. Several board members have not

gone through the charter renewal process and various aspects of the process and the renewal application were reviewed.

IV. Finance

A. Finance Committee Report Out

Ms. Moree provided the Finance Committee report out from the September Finance meeting. Issues were discussed with Ms. Cook that have arisen with the start of the new school year and two facilities. The Committee has recommended that the leadership team consider a dedicated position of facilities manager and review both budget and scope of duties to present options back to the Finance Committee at the October meeting. Additionally, Ms. Cook will review the options to add an additional yellow bus for Schenectady students, given the increased demand for the service. It is not clear our current contractor will be able to accommodate an additional bus due to staffing shortages but all options will be explored including direct CDTA service. Finally, the Committee authorized up to an additional \$18,000 for the purchase and installation of new security doors at the middle school entrance. Existing doors cannot be appropriately modified to meet the standards. Enrollment was reviewed by grade; Ms. Cook will provide retention by grade at the October meeting to refine budgeting for grades 10-12.

V. Executive Session

A. Finalize CEO Goals and Objectives, Salary for 2022-23 School Year

The Board reviewed and approved the goals and salary structure for the Superintendent for the 2022-23 school year. Ms. Moree will put the proposed goals into a form such that they can be discussed with Ms. Cook as part of her prior year review, and new school year compensation and performance package. It was noted that the goals for Ms. Cook will be informed in part by the goals she has set for the two school leaders, which she will present in October.

VI. Closing Items

A. Adjourn Meeting

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,
M. Moree

Documents used during the meeting

- Executive Summary and Educational Program_9-22-2022.pdf
- Key Design Elements.pdf