



Position: Spanish Teacher

Work Year: 10-month employee

Reports To: Director of Curriculum and Instruction

MISSION

The mission of Albany Leadership Charter School for Girls is to prepare young women to graduate from high school with the academic and leadership skills necessary to succeed in college and the career of their choosing.

Values

College Readiness

Leadership

Empowerment

Accountability

Resolve and Resiliency

Vision

Albany Leadership Charter High School for Girls will be a recognized leader in single-sex secondary education for young women. It will foster a community of scholars dedicated to life-long learning and committed to improving their communities through their pursuit of post-secondary endeavors.

Commitment to Excellence

ALH is a family with the highest of expectations for our daughters, particularly in regards to academic achievement. Our goal is to position our girls so that their senior year can be focused on successfully transitioning to their post-secondary pursuits. If we set the standard, our daughters will rise to the challenge. We emphasize the importance of leadership through scholarship and service. “One leader changes everything” is not just a slogan students hear; it is a belief they are taught to manifest.

All Girls



There are three major advantages for girls who are educated in a single gender school, include: expanded educational opportunity, custom-tailored learning and instruction, and greater autonomy of thought and expression. Single gender schools help to foster an environment where their students think for themselves and take control of their own lives. By eliminating false gender stereotypes, all female schools can liberate and empower their girls to explore various subjects and pursue excellence in all disciplines. It is for these reasons that ALH believes that the opportunity to experience a single-gender education, should be one that is offered freely to any and all girls who would choose it.

SUMMARY: The Spanish teacher will have the primary responsibility for planning, programming, and teaching Spanish in alignment with the high school curricular objectives. Additionally, the teacher will be responsible for evaluating and reporting for all students in his or her classes. He or she will be responsible for establishing a positive, encouraging, appropriate relationship with students in which they are both held to high standards and supported in their attempts to meet them. A love of students and complete dedication to their success, combined with a passion for the Spanish language and culture, effective professional skills, a positive, team-centered personality, and a dedication to life-long learning are all necessary for teaching success at Albany Leadership Charter School for Girls. He or she will work with other teachers and staff as a contributing team member to present a cooperative and positive adult work environment. The teacher collaborates with other staff to co-plan, co-deliver, and individualize instruction for all students in a class; work together creatively to accommodate student needs, diversity and educational backgrounds of the students in the class; and overcome instructional challenges constructively. The teacher is a hardworking, goal-oriented and enthusiastic professional with excellent subject knowledge.

ESSENTIAL DUTIES, SKILLS, AND RESPONSIBILITIES: The following statements of duties and responsibilities are intended to describe the general nature and level of work being performed by individuals assigned to this position.

- o Implement instructional activities that contribute to a climate where students are actively engaged in meaningful learning experiences.
- o Provide a positive environment in which students are encouraged to be actively engaged in the learning process.
- o Establish weekly objectives and Units of Study.
- o Facilitate activities and projects that incorporate communication, collaboration, creativity, and critical thinking.
- o Identify, select, and modify instructional resources to meet the needs of the students with varying backgrounds, learning styles, and special needs.
- o Communicate effectively, both orally and in writing, with students, parents, and other professionals on a regular basis.
- o Assist in assessing changing curricular needs and offers plans for improvement.
- o Collaborate with peers to enhance the instructional environment.
- o Model professional and ethical standards when dealing with students, parents, peers, and community.



- o Assume responsibility for meeting his/her course and school-wide student performance goals.
- o Demonstrate gains in student performance.
- o Participate in training and professional development
- o Meet professional obligations through efficient work habits such as: meeting deadlines, honoring schedules, coordinating, etc.
- o Act in a professional and ethical manner at all times and comply with school policies, procedures, and expectations.
- o Perform other duties and responsibilities as assigned by their supervisor.
- o All work responsibilities are subject to having performance goals and/or targets established as part of the annual performance planning process or as the result of organizational planning.

To perform this job successfully, the high school Spanish teacher must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skills, and dispositions required. Reasonable accommodations may be made to enable individuals with less than required attributes or with disabilities to perform the essential functions to expectations.

- Work effectively with and respond to people from diverse cultures or backgrounds.
- Demonstrate professionalism and appropriate judgment in behavior, speech and dress in a neat, clean and appropriate professional manner for the assignment and work setting.
- Have regular and punctual attendance.

EDUCATION AND TRAINING:

- Bachelor's or Master's Degree in Education and a valid New York State teaching certificate in the area of Spanish.