

APPROVED



**ALBANY LEADERSHIP**  
CHARTER HIGH SCHOOL FOR GIRLS

## Albany Leadership Charter School for Girls

### Minutes

#### Board Meeting

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#### **Date and Time**

Monday November 28, 2022 at 5:00 PM

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#### **Trustees Present**

A. Harrison, E. Bowman, E. Harris, E. Robertson

#### **Trustees Absent**

J. Celestine, M. Moree, S. Brice, T. Omorogbe

#### **Guests Present**

C. Cook, C. Martin, J. Evans, N. Jones, R. Smith

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#### **I. Opening Items**

##### **A. Record Attendance**

##### **B. Call the Meeting to Order**

E. Robertson called a meeting of the board of trustees of Albany Leadership Charter School for Girls to order on Monday Nov 28, 2022 at 5:00 PM.

#### **II. Approve October Board Meeting Minutes**

##### **A. Vote September meeting minutes**

E. Bowman made a motion to approve the minutes from Board Meeting on 10-24-22.

E. Robertson seconded the motion.

The board **VOTED** to approve the motion.

#### **III. Accountability Report**

##### **A. Principals Report October**

**Internal and External Events-** Start of school activities have been occurring as well as outreach external events for recruitment awareness. The school participated in the Breast Cancer walk which was the biggest turnout

**Enrollment** 2022-2023 enrollment was reviewed. Enrollment is steady at both the high school and middle school with a healthy waitlist in place Just a reminder that 10 of our 2019 cohort have already graduated. Some students have withdrawn due to transportation issues. Leadership is working on this.

**Attendance-** attendance rates at both the middle school and high school were reviewed and the percentages are stronger than last year. A goal has been set for chronic absenteeism to drop to 32%

**Development/Fundraising.** Due to the beginning of the fiscal year, we will add data for these areas. This a reminder that Board members can drop off personal and nonperishable food items for our pantries anytime. Asks are being developed with companies and organizations that have given in the past. We were able to get over 50 turkeys to distribute to our families from the Regional Food Bank.

**Teacher Retention-**vacancies are being filled for both middle and high school. School counselor positions are being filled-interviewing is happenings. College counseling is being covered by the leadership team.

**Accountability measures-** Darius will update for Board meeting

#### **B. Brief Update on Assessment Levels for New Students**

The team reviewed the assessment report that shows where students came in for reading and math levels at the beginning of the year. We will review the progress in February. Dr. Evans said she has seen significant jumps in these levels/

### **IV. Finance Committee Report**

#### **A. Finance Dashboard**

No Finance dashboard was reviewed. However, Mr. Smith gave us an update on revenue received from School Districts. Additional revenue streams such as Title IV funds and Esser funds, were revised and included in the financial statements. The good news is that we are back to 90 days of cash on hand

### **V. Task Force-Teachers Retirement System updates from Committee**

#### **A. Meeting about reviewing the feasibility of this**

The Task Force will convene prior to the next meeting to review any feasibility for this. A note of concern is that only 20% of the faculty/staff participate in the current plan. We need to explore as a Board

### **VI. Closing Items**

#### **A. Adjourn Meeting**

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:30 PM.

Respectfully Submitted,

E. Robertson