



ALBANY LEADERSHIP

CHARTER SCHOOL FOR GIRLS

A 6-12 Academy of Excellence

TITLE: Resident Teacher

REPORTS TO: Director of Curriculum and Instruction

CLASSIFICATION: Hourly/10-month employee

MISSION

The mission of Albany Leadership Charter School for Girls is to prepare young women to graduate from high school with the academic and leadership skills necessary to succeed in college and the career of their choosing.

Values

College Readiness

Leadership

Empowerment

Accountability

Resolve and Resilience

Vision

Albany Leadership Charter High School for Girls will be a recognized leader in single-sex secondary education for young women. It will foster a community of scholars dedicated to life-long learning and committed to improving their communities through their pursuit of post-secondary endeavors.

Commitment to Excellence

ALH is a family with the highest of expectations for our daughters, particularly in regards to academic achievement. Our goal is to position our girls so that their senior year can be focused on successfully transitioning to their post-secondary pursuits. If we set the standard, our daughters will rise to the challenge. We emphasize the importance of leadership through scholarship and service. "One leader changes everything" is not just a slogan students hear; it is a belief they are taught to manifest.



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All Girls

There are three major advantages for girls who are educated in a single gender school, include: expanded educational opportunity, custom-tailored learning and instruction, and greater autonomy of thought and expression. Single gender schools help to foster an environment where their students think for themselves and take control of their own lives. By eliminating false gender stereotypes, all female schools can liberate and empower their girls to explore various subjects and pursue excellence in all disciplines. It is for these reasons that ALH believes that the opportunity to experience a single-gender education, should be one that is offered freely to any and all girls who would choose it.

SUMMARY: Resident Teachers at Albany Leadership are regular full-time employees, and are essential to the overall, day-to-day functioning of the school building. Resident Teachers are responsible for accessing and following lesson plans and for providing instruction, classroom management, and promoting student learning in the absence of the regular classroom teacher when covering. Primarily, Resident Teachers are responsible for providing uninterrupted student learning along the continuum. Resident teachers should possess strong classroom management skills and be able to maintain a classroom environment that reflects and promotes Albany Leadership's College Prep vision and mission.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- Teach classes on behalf of teacher-leaders who are observing other teachers;
- Provide substitute teaching coverage for teachers within the school;
- Potentially teach one class or small groups of students;
- Develop teaching skills to potentially become a full-time teacher at the school;
- Observe teacher-leaders in order to improve instructional techniques and classroom management;
- Meet regularly with a instructional supervisor to implement feedback;
- Assist teachers with instruction, assessments, grading, and other classroom responsibilities;

As appropriate, perform all duties expected of classroom teachers, including but not limited to:

- Implementing curricula and activities to meet academic standards;
- Designing and implementing assessments that measure progress towards academic standards;



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- Participating in collaborative curriculum development, grade-level activities, and school-wide functions, events, and trips;
- Providing consistency with student behavior;
- Supervising students during transitions, breakfast, lunch and afterschool;
- Communicating effectively with students, families, and colleagues;
- Participating in an annual two-week staff orientation and training.

SUPERVISORY RESPONSIBILITIES:

Supervises students.

EDUCATION AND/OR EXPERIENCE:

- Minimum of 60 college credit hours
- Bachelor's degree preferred
- Experience working with high school students preferred
- Experience working in a charter school preferred

CERTIFICATES, LICENSES, REGISTRATIONS:

- NYS teaching certification preferred

QUALIFICATION REQUIREMENTS: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required.

LANGUAGE SKILLS: Ability to read, analyze, and interpret lesson plans, technical procedures, and textbooks. Ability to write general correspondence. Ability, both orally and in writing, to present information effectively and respond appropriately to questions and concerns from individuals, administrators, parents, and students.

MATHEMATICAL SKILLS: Ability to work with basic mathematical concepts. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

OTHER SKILLS AND ABILITIES:

- Ability to establish and maintain effective relationships with students, staff, and parents through oral and written communication.
- Ability to perform duties with awareness of corporation requirements.
- Ability to implement lessons based on corporation and school objectives, and student needs and abilities.



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- Ability to participate in all school events and meetings.
- Ability to gather, collate, and/or classify data.
- Ability to use job-related technology and equipment, including digital teaching and learning resources.
- Flexibility to work with others in a wide variety of circumstances and settings
- Ability to work within a diverse environment.

WORK ENVIRONMENT: The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing, and significant fine finger dexterity.

The noise level will vary depending on the daily activity. The employee must often meet deadlines and must report to class and/or duty assignments on time. The work environment includes inside and outside areas. Additional duties are performed by the individuals currently holding this position and additional duties may be assigned. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Albany Leadership actively encourages applications from candidates with broad and diverse backgrounds and from individuals of all races, nationalities, and beliefs.